The University of Cincinnati College-Conservatory of Music Preparatory Department

Cincinnati Youth Wind Ensemble Handbook 2013-2014
Welcome and CONGRATULATIONS on being selected to perform in the 2013-2014 Cincinnati Youth Wind Ensemble, part of the Preparatory Department at the University of Cincinnati College-Conservatory of Music! The entire faculty and staff of the Preparatory, Music Education, and Wind Studies Departments are thrilled to have you joining us for another outstanding season. Please take a few moments to read through the following pages containing very important information about personnel, attendance, rehearsal/concert schedules, rules and policies, etc. Keep this handbook in a safe place so that you may refer to it throughout the year if any questions arise. If you need additional assistance, I can always be contacted via email (porteram@ucmail.uc.edu) or by phone 513-556-9527.

Once again, congratulations and welcome to CYWE 2013-2014!

Ann Porter
Conductor, Cincinnati Youth Wind Ensemble
Head, Music Education, CCM

**PEOPLE YOU SHOULD KNOW**

Dean Amy Dennison, Director of CCM Preparatory Department (513-556-2595)
Dr. Glenn Price Director of CCM Wind Studies
Mr. Jim Daughters, Conductor, Jr. CYWE
Elizabeth Boland, Assistant Director, CCM Preparatory Department (513-556-2595)
financial questions and information

Lisa James, Assistant Conductor, CYWE
Thanapol Setabramana, Assistant Conductor, CYWE
Ashley Evans, Assistant Conductor, Jr. CYWE
Shane Jones, Percussion Assistant CYWE
AJ Houston, CCM Music Education Student Assistant, Jr. CYWE

**REHEARSALS AND CONCERTS**

Rehearsals: Sundays, 5:30-7:30pm

Concerts: Mondays, **December 10, and April 28** (7:00 PM) in Corbett Auditorium, CCM

**SEE ATTACHED FULL SCHEDULE FOR MORE INFORMATION**
ATTENDANCE

The Cincinnati Youth Wind Ensemble depends upon the participation of all of its members; attendance is a crucial component of our success. A problem with attendance hurts the entire ensemble and is grounds for dismissal from the group. **It is expected that every member of the ensemble be present for the entirety of every rehearsal.** If an emergency arises, please notify the director AS SOON AS POSSIBLE using the contact information below. Emergencies include: serious illness, car breakdown, and family emergency. Emergencies do NOT include: too much homework, work schedule difficulties, minor illness. Occasionally students encounter conflicts with school music events. If this should happen, please notify the director as soon as you know of the conflict (no later than two weeks prior to the conflict). It is expected that you consult your school music calendar at the beginning of each term and notify the director immediately of any potential conflicts. Dr. Porter can always be reached via email at porteram@ucmail.uc.edu or phone (513) 556-9527.

Any unexcused absence from a rehearsal or concert is grounds for dismissal from the ensemble. All fees paid will be forfeited. Please plan accordingly in regard to work schedules and weekend homework – remember that these are not excused absences.

*Please remember that rehearsal begins at 5:30 pm. This means that we begin playing as an ensemble at 5:30. Please plan accordingly and arrive to the rehearsal room in enough time to unpack, get seated, and warm up on your instrument.*

CONCERT DRESS

CYWE is a professional training ensemble, and thus the dress of its members is important. The purpose of concert dress is to be professional and uniform, and to take the focus off of the individual player and his/her fashion sense, and highlight the music coming from the players. Please note: concert dress is only required for performances!

**Ladies:** Solid black long dress or long black skirt (to the ankles) or long black dress slacks (not black jeans or casual black pants, and certainly not leggings!); black top (3/4 length or longer sleeves); black closed-toe dress shoes (no flip-flops, sandals, sneakers, or stilettos).

**Gentlemen:** Black tuxedo (black slacks and jacket), white dress shirt, black bow tie, black dress shoes (no sneakers or casual black shoes) and **black socks**.

WHAT TO BRING TO REHEARSALS

- Instrument
- Music in its folder (provided)
- Pencil
- Mutes and other instrument accessories
- Wire music stand (We will usually have CCM music stands for you, but often wire stands will be needed for rehearsals and sectionals)

FOOD AND DRINKS

Food and drinks are not allowed in any rehearsal or performance facility at CCM. Snacks must be eaten in the hallway and completed before re-entering rehearsal rooms. Bottled water and water bottles with lids are acceptable in rehearsal rooms.
CELL PHONE ETIQUETTE
Use of your cell phone during rehearsal (for any reason) will be considered unprofessional and discourteous. Please keep phones off and out of sight during rehearsal.

PARKING
Once you have registered with the CCM Preparatory Department, you may log on to www.ccm.uc.edu/prep and follow the link to parking information. Everyone pays for parking at CCM! CCM Prep staff will be at the opening meeting selling parking passes. Prep students can purchase parking passes in 25-hour increments. On evenings of UC athletic events, you may be stopped by security officers on Corry Boulevard. Explain that you are heading to CCM for a rehearsal, show them your parking pass, and they will let you through.

SNOW DAYS-REHEARSAL CANCELLATION
You will be notified by email Sunday afternoon at 4:00 pm if rehearsal is cancelled due to snow or inclement weather. The conductor is the only person with the authority to officially cancel a rehearsal. Please be safe in your driving during the winter and do not hesitate to call or e-mail if you have trouble getting to rehearsal.

ADDITIONAL EDUCATIONAL OPPORTUNITY JUST FOR YOU!
Music Theory is an important component in a music student’s training. If you are planning to study music, music education, or music therapy in college, music theory is an important part of your training. We are offering a great opportunity to members of the Cincinnati Youth Wind Ensemble. For just $120 you can take a 20 week theory class at 4 p.m. on Sundays prior to your rehearsal. This is only for CYWE members and there is no discount for this class. We need a minimum of 10 people to run this program.

Class dates are:
9/22, 9/29
10/6, 10/13, 10/20, 10/27
11/3, 11/10, 11/17, 11/24
1/12, 1/19, 1/26
2/2, 2/9, 2/16
3/2, 3/9, 3/23, 3/30
To register, please email or call the office: 556-2595 or ccmprep@uc.edu

AND FINALLY…
We are looking forward to a fantastic year with CYWE! Please do not hesitate to contact me if you have questions or concerns. COMMUNICATION will be the biggest key to our success as we move through the year. Thank you and here’s to a year of great music making!!
Cincinnati Youth Wind Ensemble
2013-2014 MASTER CALENDAR

Rehearsal every Sunday from 5:30-7:30 pm

FALL SEMESTER

Rehearsal 1  Sunday, September 15
Rehearsal 2  Sunday, September 22
Rehearsal 3  Sunday, September 29
Rehearsal 4  Sunday, October 6
Rehearsal 5  Sunday, October 13
Rehearsal 6  Sunday, October 20
Rehearsal 7  Sunday, October 27  (Please come to rehearsal in costume!)
Rehearsal 8  Sunday, November 3  (End of daylight savings-check your clocks!)
Rehearsal 9  Sunday, November 10
Rehearsal 10 Sunday, November 17
Rehearsal 11  Sunday, November 24
(NO REHEARSAL Sunday, Dec 1- Thanksgiving Holiday)
DRESS REHEARSAL Sunday, December 8

CONCERT ONE: Monday, December 9, 7:00 PM
Corbett Auditorium (Report time 5:00 PM)

SPRING SEMESTER

Rehearsal 1  Sunday, January 12
Rehearsal 2  Sunday, January 19
Rehearsal 3  Sunday, January 26
Rehearsal 4  Sunday, February 2
Rehearsal 5  Sunday, February 9
Rehearsal 6  Sunday, February 16
Rehearsal 7  Sunday, February 23 (4:00 pm Prism Concert Attend)
   OR
   Or Prism Concert Performance @ CCM 11:00-5:00 pm
Rehearsal 8  Sunday, March 2
Rehearsal 9  Sunday, March 9
(NO REHEARSAL Sunday, March 16-due to UC Spring Break)
Rehearsal 10 Sunday, March 23
Rehearsal 11  Sunday, March 30
Rehearsal 12  Sunday, April 6
Rehearsal 13  Sunday, April 13
(NO REHEARSAL Sunday, April 20-Easter Holiday)
DRESS REHEARSAL Sunday, April 27

CONCERT TWO: Monday, April 28, 7:00 PM
Corbett Auditorium (Report time 5:00 PM)

Cincinnati Youth Wind Ensemble 2013-2014
Dr. Ann Porter, Conductor
Phone: 513-556-9527
E-mail: porteram@ucmail.uc.edu